

FEES SCHEDULE Current as of April 2019

Having a clear description of fees and costs is important to us. We want to clearly communicate our expectations in regards to fees to ensure there is no confusion.

We provide 20 hour ECE funding from the Government which can be used up to 6 hours per day for children over 3 years old. WINZ subsidies may be available, please talk to WINZ, visit their website or chat to our administrative assistant about your eligibility.

We request a minimum of **2 sessions per week**, at least **4 hours per session** to ensure that your child can be involved in our programme and is settled within the learning environment. 4 hourly sessions may be used in the morning or afternoon between 7:30 and 1pm or 1pm through until 6pm.

Spaces requested over the middle of the day **"full days"** are a minimum of 6 hours.

Hourly Rates:

Hourly rate for Fees is \$6.75 per hour. This is the new rate as of 8th April 2019. Our current rate is \$6.50 up until this date.

Your child can be booked into the Centre within 30 minute timeframes. For instance; they may be booked until 2pm or 2:30. If you want to collect them at 2:15 they will be booked in and able to stay until 2:30.

Charges for Absences, Cancelled bookings and late pickups.

Late pickups: We charge a \$10 'late fee' if you are late without consulting us first.

Any hours attended over your booked time will be charged the regular hourly rate for the extra time your child is with us. Please let us know **by phone** as soon as possible if you are running late so we are aware. At the discretion of Management these charges may not be made onto your account if we have had sufficient notice of lateness.

Legally all children **MUST** be off the premises by 6pm.

Lateness after 6pm will be dealt with by Management.

Absences for sickness Absence will be charged at 100%. We offer 5 days per year of absence at a discounted rate of \$5 per hour. It is important you notify us of your child's absence via phone call or email. We appreciate notification of absence as early as possible.

Holidays/pre-arranged leave will be charged at \$5 per hour for 5 days out of the year.

This 5 days of discounted leave can be used for holiday or sick days. We encourage you to spend time with your family and to keep your unwell children home so offer these 5 days at a discounted rate for our families' benefit.

Public Holidays: Public holidays will be charge at \$6.50.

Fees and Charges at times when your child is absent are in place because your child's place is being held and teachers are still being paid for the ratio predicted for the day. A good example of this is that you pay rent for a house even if you are away on holiday. Your child's space is held open for them and our costs to provide quality care and education remain the same. On Public Holidays our wonderful teachers are still paid so we still require some payment from the families.

All fees and charges are at the discretion of Management. Please speak to Kim if you need clarification regarding fees or booking times.

Fees Schedule (as of April 8th 2019)

Children from 0-3 years of age.

Timeframes	Current costs	Costs in April
Morning Session (Any 4 hours finished by 1pm)	\$26	\$27
Afternoon Session (any 4 hours from after 1pm)	\$26	\$27
Any 4.5 hour session	\$29.25	\$30.40
Any 5 hour sessions (7:30-12:30/8:30-1:00/1:00-6)	32.50	33.75
Any 5.5 hour session (7:30 – 1pm)	35.75	37.15
Full day Rate (minimum 6 hours)	\$39	\$40.5
6.5 hours	\$42.25	\$43.90
7 hours	\$45.5	\$47.25
7.5 hours	\$48.75	\$50.65
8 hours	\$52	\$54
8.5 hours	\$55.25	\$57.50
9 hours	\$58.50	\$60.75

Children 3-5yrs inclusive of 20 hours ECE Subsidy.

Timeframes	Costs -Current	Costs - April
Morning Session (Any 4 hours finished by 1pm).	Free	Free
Afternoon Session (any 4 hours from after 1pm).	Free	Free
Any 4.5 hour session for up to 4 days. Any 5 hour session for up to 4 days. Any 5 hour session for 5days.	Free Free \$32.50	Free Free \$33.75
Full day sessions up to 3 days Any 6 hour sessions 4 days a week. 20 hours Free, 4paid.	Free \$26	Free \$27
Any 6 hour sessions 5 days a week. 20 hours Free, 10paid.	\$65.00	\$67.50
6 hour Sessions x 4 days a week (first 20hrs free + 4 hours paid). 6 Hour Sessions x 5 days a week (first 20 hrs Free +10 hours paid).	\$26 per week \$65.00 per week	\$27 per week \$67.50 per week
<i>Please see Management or Administration for clarity if needed. 20 hours ECE will always be calculated first (up to 6 hours per day) and then additional hours calculated on top of this.</i>		

Children NOT using 20 hours ECE Subsidy at Stepping Stones @Braebrook.

Please see Management in regards to this as there are specialist funding requirements and additional fees for children not using 20 Hours ECE during their time her who attend for more than 10 hours.